

Theater Company Seeks Full-Time Assistant Director of Programs

The Theater Offensive, New England's leading LGBT (lesbian, gay, bisexual, and transgender) theater company, seeks an Assistant Director of Programs (ADP). The ADP, supervised by the Director of Programs, will be primarily responsible for supervising, directing, and coordinating True Colors: Out Youth Theater, as well as providing support our new community-based theater initiative, Out In Your Neighborhood.

The Assistant Director of Programs, as the director of True Colors and the site coordinator for Out In Your Neighborhood, will be responsible for: recruiting participants, curriculum development, theatrical training, supervising collective creation of performance pieces, facilitating workshops, creating performance events, evaluating participants and programs, referrals for additional services, documenting achievements and communicating with collaborating agencies.

Strong candidates will have a rich background executing best practices in the field, a proven ability to lead and communicate with young people, and a well-tested passion for working with people from diverse backgrounds.

QUALIFICATIONS include a minimum of four years of related work experience; MFA or MA preferred; strong managerial and administrative skills; solid background in theater and education with proven teaching and directing experience; knowledge of national and international theater trends and best practices; and familiarity with Boston-area theater scene, artists, communities and schools. A high level of experience working with LGBTQ people of all ages is a must. Current driver's license preferred.

TTO is an equal opportunity employer committed to diversity in all facets of its programming and organization. LGBT individuals and people of color are strongly encouraged to apply.

Start date:

Mid August 2010

COMPENSATION for the position is competitive and includes benefits. Fairly flexible schedule includes some evenings and weekends.

Nominations of qualified candidates are also welcome.

Procedure for Application:

Interested candidates are invited to submit **resume, salary history, a minimum of three references and a cover letter** describing interest, relevant qualifications and experience to the Assistant Director of Programs Search Committee.

Please forward application packets (WORD or PDF Format) via electronic mail to ADPSearch@thetheateroffensive.org. Please note "ADP Search <your last name>" in the subject line.

You may also submit application packets via post to:
Assistant Director of Programs Search
The Theater Offensive
29 Elm St #2
Cambridge MA 02139

The deadline for submitting applications is July 31, 2010.
Please DO NOT call or drop in.